

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on June 11, 2018, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the Board and the press on June 7, 2018.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Devereux Peters
William J. Pizzi

Absent was:

Denise Tenyer

Also in attendance were:

Jesse Henning, Executive Director
Vicki Rakowski, Head of Operations
Lisa Stordahl, Office Manager
Demitra Badino-Berger, Youth Services Librarian

The minutes from the May 14, 2018 Regular Meeting were reviewed. President Minner asked if there were any questions or corrections to the minutes. Ms. Pintozzi mentioned two errors, which were corrected. Ms. Pintozzi moved, and Mr. Pizzi seconded, to approve the corrected minutes of May 14. **The motion passed unanimously.**

President Minner passed around a card from Ms. Rose Faber thanking the board for their support during her twenty-eight year tenure as the Head of Adult Services.

Ms. Demitra Badino-Berger, a Youth Services Librarian, was introduced and spoke about this year's Summer Learning Challenge. Ms. Badino-Berger explained that the Youth Services Staff kicked off the Summer Learning Challenge by visiting nearly every elementary classroom in District 220 to build excitement for the program, which will run through August 19. The enthusiasm and engagement level this summer is very high, with a 32 percent increase over last year's numbers. Children are encouraged to read books of their choosing and complete fun activities to earn digital and real badges (buttons). With over 1000 badges earned so far, the children of Barrington seem to be up to the challenge.

Ordinance 2018-1, the Schedule of Regular Meetings of the Board of Library Trustees for the fiscal year July 1, 2018 to June 30, 2019 was reviewed. Ms. Clifford moved, and Ms. Carr seconded, to adopt Ordinance 2018-1.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi

Nays: 0

Absent: Tenyer

Motion: CARRIED.

Ordinance 2018-2, an Ordinance adopting the prevailing wage rate for laborers, workers and mechanics employed on any public works of the Barrington Public Library District was reviewed. President Minner moved, and Ms. Clifford seconded, to adopt Ordinance 2018-2.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi

Nays: 0

Absent: Tenyer

Motion: CARRIED.

Resolution 2018-2, the Annual Resolution authorizing public library district non-resident cards was reviewed. Ms. Peters moved, and Ms. Carr seconded, to adopt Resolution 2018-2.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi

Nays: 0

Absent: Tenyer

Motion: CARRIED.

President Minner asked if there were any questions or discussion on appointing Director Henning as the library's IMRF authorized agent. There was none. Mr. Pizzi moved and President Minner seconded the motion to appoint Director Henning as the library's IMRF authorized agent.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi

Nays: 0

Absent: Tenyer

Motion: CARRIED.

Ms. Carr presented the Treasurer's report. Beginning balance was \$7,130,892.35 with receipts of \$692,895.75 and expenditures of \$472,810.06; leaving an ending balance of \$7,350,978.04. Eleven months into the fiscal year, revenues are at 86.13% of anticipated and expenditures are at 73.48% of budget. Ms. Clifford moved, and Mr. Pizzi seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi

Nays: 0

Absent: Tenyer

Motion: CARRIED.

Director Henning began by thanking the board for allowing him to attend Director's University in Springfield. He felt the time was well spent and that he was able to learn a lot about the Illinois Library System.

The unexpected closure on Wednesday, June 6th was discussed. Director Henning noted that the library was notified by the village in the later morning of Tuesday, June 5th that the water would be shut off the following morning due to water main work. Ms. Rakowski informed Mr. Henning, and for safety reasons, the decision was made to close the library until the water was turned back on. Director Henning noted the great job Ms. Rakowski and the staff did in his absence with this unexpected situation. President Minner stated that Ms. Karen McBride did a fantastic job getting the message out via social media.

Director Henning discussed the upcoming parking lot project, informed the board that construction is scheduled to begin on Monday, June 18, and will be completed in three phases. Customers will be notified in advance as to what to expect in the parking lot during this time.

Director Henning shared that our digital services team of Michael Campagna and Lauren Kelly continue to stay busy. Last month, they were excited and honored to participate in assisting a customer in the creation of ten prosthetic hands for a non-profit organization called Chicago Cares.

In old business, outreach continues to be a priority with the library staffing booths at both the Farmer's Market and Cruise Nights. This year, the library is beta testing a program that allows the library to check materials in and out to customers from these remote locations.

In new business, Director Henning informed the board that the Library's Business Manager, Jim Smith, retired on June 8th. The library has hired an Interim Business Manager until the position is filled.

There being no further business, Ms. Carr moved, and Mr. Pizzi seconded, to adjourn.
The motion passed unanimously.

Adjournment was at 8:07 p.m.


Barbara Pintozzi, Secretary